

## Trustee

Could you be a Trustee of Greyhound Rescue West of England (GRWE)?

To complement the skills of the existing Board of Trustees, we are looking for individuals with specific skills in one or more of the following areas – law, HR, marketing and PR. In addition, we hope to strengthen Trustee presence in the Cheshire, Lancashire, Devon, and Cornwall areas.

Trustees are responsible for the management of the charity and appointments are for a period of three years. The position is unsalaried although reasonable expenses are paid.

If you are interested and feel you can offer the skills and time required to fulfil this challenging and responsible role please send your CV with a covering letter by email to [trustees@grwe.com](mailto:trustees@grwe.com) explaining why you are interested in becoming a trustee.

### **This is a voluntary role with responsibilities to include:**

- Ensure GRWE remains compliant with all relevant charity law, Charity Commission requirements, GRWE's charitable objectives, as set out in the Charity's Memorandum and Articles of Association, and GRWE's mission and values as set out in its mission statement;
- Ensure GRWE is, and remains, solvent by keeping informed of the Charity's activities and financial position and use the Charity's finances wisely and appropriately;
- Use personal knowledge, skills and experience to ensure that the charity is well run and efficient;
- Attend formal Trustee meetings quarterly and any other additional meetings, in person or via conferencing, that are reasonably requested by the Chair and/or other Trustees;
- Devote sufficient time, in addition to attendance at meetings, to ensure the charity fulfils its objectives;
- Take an active part in strategic planning for the charity;
- Take on charity responsibilities in line with and specifically related to your skills and experience. These will be outlined at the recruitment stage and may include particular responsibility for a geographical region of the Charity's operations or a specific area of activity such as PR, HR, law and marketing communications.

### **Skills and abilities required:**

- empathy with the charitable objectives of GRWE
- sufficient time to dedicate to this demanding role
- good interpersonal skills and experience of working as part of a team, ideally with volunteers
- excellent planning and organisational skills
- the commitment and drive to take forward GRWE's strategic plans
- the ability to maintain confidentiality, exercise discretion and remain impartial

PO Box 4243 Radstock BA3 3ZL  
[www.grwe.com](http://www.grwe.com) | 07000 785 092

Registered Charity No 1131399. GRWE is a company limited by guarantee no 06985367