



Administrator (Cheshire)

GRWE is looking for a volunteer with a few hours spare each week to support the Cheshire Rehoming Team.

The Administrator will liaise with the Regional Homing Officers to complete necessary paperwork and database input relating to rescuing, intake and rehoming of greyhounds and lurchers.

Appropriate training will be provided but reasonable administrative skills, a sharp eye for detail, familiarity with email, Word and Excel software, plus home broadband internet access and a computer (pc, not Mac) are essential as well as a genuine interest in GRWE and our work.

If you are interested in the role of Cheshire Administrator, then please contact the person shown under the Cheshire area on the volunteer page.

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